



INTERNATIONAL ORIENTEERING FEDERATION
MTBO COMMISSION

Guidelines
for
IOF World Ranking Events

September 2019

IOF World Ranking Events (WRE) are international events which are organised under the authority of the IOF and the federation of the organiser and according to criteria determined by the IOF.

To reduce costs of travelling and to make participating in WREs more attractive, a WRE consists of at least two competitions. A WRE competition can be a sprint, a middle or long distance or a mass start.

A WRE has the two classes M21 (men elite) and W21 (women elite).

International MTBO Event calendar

The IOF MTBO Commission coordinates the WRE calendar and makes sure it fits well into the international MTBO event calendar for the season. There is no limit on the number of WREs that a federation may nominate each year. However, the MTBO Commission will normally only approve two consecutive WRE competitions at the same weekend per federation.

Application

The idea to host an IOF WRE Event usually comes from either a national organiser (club) or the member federation. The organisers of a WRE send the mandatory information to their federation. There is a WORD-template available to do so:

<http://www.mtbo-commission.com/info-for-organisers--eas.html>

(→ *World Ranking Events* at the bottom of this page)

The federation then formally applies in IOF Eventor (<https://eventor.orienteering.org>):

A WRE responsible person from the federation should log in to IOF Eventor as a federation administrator and fill out an electronic form for each WRE:

Click the menu Administration/Events/Apply for World Ranking Event, choose discipline and click Next.

The next steps:

- The IOF Office and MTBO Commission process the application.
- IOF Office formally approves the application in IOF Eventor.
- The event becomes visible in the IOF Eventor Event Calendar.

The **application deadline** is 30 September. Late applications will usually not be accepted. If you are preparing an application and you know you will be late, or if you have a late application, please contact the MTBO Commission before applying.

Late applications are processed at the end of every month.

WRE service fee

The WRE service fee to be paid to the IOF is according to membership groups.

Link to membership groups:

<https://orienteering.sport/iof/governance-and-organisation/national-federations>

membership groups	fee per WRE athlete (M21 & W21)	minimum fee	maximum fee
1 – 5	3 € per athlete	120 €	600 €
6 – 7	1 € per athlete	40 €	200 €

An invoice for all WRE participants will be sent to the federation the month following the WRE.

Entries of competitors for a WRE

WRE entries must primarily be set up and collected using IOF Eventor. For entries via Eventor, all WRE competitors (M21 & W21) need to have a user account with an IOF ID. Competitors without an IOF ID will get one by registering a user account in IOF Eventor. Once a user account has been created, competitors can enter WREs with only a few mouse clicks.

If a WRE is organised in conjunction with a national event, it is possible that WRE competitors enter via the same system as the classes of the national event, but in that case the organiser should manually add the names with correct IOF IDs into IOF Eventor after the entry deadline.

Anyway, it should always be possible for WRE competitors to enter via IOF Eventor.

Rules

The IOF World Ranking System is defined in the *World Ranking Scheme Rules* which also contain some basic requirements:

http://www.mtbo-commission.com/uploads/1/5/9/9/15996872/wr_scheme_rules.pdf

Many rules for WREs can be found in the *MTBO Competition Rules*:

<http://www.mtbo-commission.com/uploads/1/5/9/9/15996872/iof-mtb-orienteering-rules-jan-2019.pdf>

Helpful is also the *WRE Manual for FootO*:

http://www.mtbo-commission.com/uploads/1/5/9/9/15996872/wre_manual_2019.pdf

REQUIREMENTS FOR A WRE

The requirements are mainly based on the *MTBO Competition Rules*. The numbers on the right on the next pages refer to these rules.

English-speaking contact person

The organiser appoints an English-speaking contact person whose name and contact details are submitted to the IOF in the WRE application. This contact person cannot be the IOF Event Adviser.

Information

All official information must be at least in English and must be given in the form of two bulletins.	8.1, 8.9
Bulletin 1/2 (invitation) must be available on the internet at least 4 months before the event. It contains the following information:	8.10, 8.9
<ul style="list-style-type: none"> • organiser and contact details • venue and general map of the region • dates and types of competitions • information about entry and entry deadline • entry fee and any additional fees for late payment • whether riding off the tracks is allowed and if yes, whether there are any controls not situated on paths • scales and vertical contour intervals of the maps • the punching system to be used 	
Bulletin 3 (event information) must be given no later than on arrival of the competitors. It contains the following additional information:	8.9
<ul style="list-style-type: none"> • details of the terrain • the length (shortest sensible route), total climb and number of controls of each course • all special rules relevant to the event • names of jury members 	16.3

Event Adviser

The federation of the organiser appoints an independent national controller. He/she will be the IOF Event Adviser. 31.4

The Event Adviser must be appointed 4 months prior to the event.

This Event Adviser must hold the IOF MTBO Event Adviser's licence. If this is a problem, please contact the MTBO Commission. 31.5

The tasks of the EA are described in rule 31.8 of the *MTBO Competition Rules*. 31.8

Maps

Maps must be drawn and printed according to the IOF International Specification for MTB Orienteering Maps: 15.16

<http://www.mtbo-commission.com/uploads/1/5/9/9/15996872/ismtbom-2010.pdf>

Maps must be printed on water-resistant paper. 15.4

Courses and winning times

The standard of the courses must be worthy of an international orienteering event. 16.2

The courses must be set to give the following winning times in minutes for M21 and W21: 16.8

Long distance = 105-115, Mass start = 75-85, Middle distance = 50-55, Sprint = 20-25

Punching system

Only IOF approved (electronic or other) punching systems may be used: www.mtbo-commission.com/uploads/1/5/9/9/15996872/appr_electr_punching_systems.pdf 20.1

Starting order and start list

For an interval start, the normal start interval is 3 minutes for Long distance, 2 minutes for Middle distance and 2 minutes for Sprint. The start interval for sprint can be reduced to 1 minute subject to the approval of the Event Adviser. 12.4

The start list order can be based on the World Ranking with the best competitor starting last.

World Ranking: <http://ranking.orienteering.org/?ohow=M#list>

In order not to have exactly the same starting order for both races, some randomness should be introduced into the starting order for one or both races. Depending on the number of participants, groups of e.g. 5 competitors are made. For example, in the last group are the best 5 according to the World Ranking, but in random order.

Jury

The federation of the organiser appoints a jury. It consists of 3 voting members and rules on protests. 29

Results

The results must be published on the internet and electronically submitted to the IOF on the day of the race. There are two important aspects to WRE results, those displayed on the day, and those uploaded to IOF Eventor for World Ranking points calculation purposes. 24.12

The primary format for importing results into IOF Eventor is IOF XML 3.0 format. A technical description how to use IOF XML 3.0 in communication with IOF Eventor can be found at <http://www.mtbo-commission.com/info-for-organisers--eas.html> (→ IT - results).

Organisers who are not able to produce XML files can import results using the XLS template available for download at

<http://eventor.orienteering.org/Documents/ResultImportTemplate.xls>.

Regardless of which results format is used the files must always include the correct IOF IDs for all competitors.

It is best if the organiser appoints somebody (English-speaking) who is responsible for the WRE results. The name and email address of this person are submitted to the IOF in the WRE application. The results official cannot be the Event Adviser.

If there are any questions regarding the transfer of results data, please contact the IOF Eventor support team (eventor@orienteering.org) well in advance.

The MTBO Commission is happy to support you!
Please contact us at mtbo.commission@gmail.com.

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IOF MTBO Commission